

*(As of February 20, 2001)*

**Section 9-102. Preparation and Submission of the Program and Annual Budget for the Executive Branch --**

1. Not less than one hundred twenty days prior to the end of each fiscal year, the mayor shall prepare and submit to the council:

(a) An operating and capital program and a statement of relationships between the operating and capital components for the ensuing six fiscal years for the executive branch.

(b) An operating and capital budget and a statement of relationships between operating and capital items for the ensuing fiscal year for the executive branch.

(c) An accompanying message and necessary proposed ordinances for the ensuing fiscal year. The proposed budget ordinances shall be in a form prescribed by law.

(d) Such other information as may be requested by the council.

2. Sufficient copies of the program and annual budget shall be supplied by the mayor to the city clerk for distribution to the members of the council and the general public.

3. Appropriations to fund the activities of the executive branch shall only be made through the annual budget ordinances for the executive branch and amendments or supplements thereto. (*Reso. 86-237, 90-295 and 95-205*)